

# 2023 Employability Programs Calendar

*\*Note > the option to guest lecture is not available and events are subject to change.*

DATE	EVENT	CAMPUS & DELIVERY MODE	STUDENT AUDIENCE
<b>MARCH</b>			
Early March	<p><b>Law Networking event</b></p> <p>An opportunity for representatives from the law sector to network with students. Further details to be provided.</p>	<p>Face to Face</p> <p>Bundoora</p>	Law School
20 – 25 March (5 sessions)	<p><b>Graduate Preparation Workshop Series (1)</b></p> <p><u>Description:</u> A series of 1 hour webinars</p> <p><u>Aim:</u> To assist penultimate and final year students put their best foot forward when applying for graduate programs and vacation programs.</p> <p>In this round of webinars, we will also focus on preparing students on networking and approaching employers at the <a href="#">The Big Meet - Melbourne</a></p> <p><i>Sample</i> topics include:</p> <ul style="list-style-type: none"> <li>• What career options do I have with my degree?</li> <li>• Networking &amp; preparing your elevator pitch for the <a href="#">Big Meet</a></li> <li>• Inclusion and Accessibility</li> <li>• Job search and interview preparation</li> <li>• Resume writing, cover letters &amp; key selection criteria</li> </ul> <p><u>Opportunity:</u> For industry representatives to co-present one session <i>or</i> to sit on a panel with approximately 4 other industry representatives.</p>	Online	Penultimate / final year students from all disciplines and campuses

DATE	EVENT	CAMPUS	AUDIENCE
<b>MAY</b>			
8 – 12 May (5 -10 sessions)	<p><b><i>Meet the Recruiters .....</i></b></p> <p><u>Description:</u> Online panel sessions with graduate recruiters from nominated industries.</p> <p><u>Aim:</u> Recruiters to provide a <b>5-minute</b> snapshot of your organisation and graduate program.</p> <p><u>Opportunity:</u> To sit on a panel which may consist of a minimum of 3 and a maximum of 10 industry representatives.</p>	Online	Students from a range of disciplines at all campuses
<b>JUNE</b>			
26 – 30 June (5 sessions)	<p><b>Graduate Preparation Workshop Series (2)</b></p> <p><u>Description:</u> A series of 1 hour webinars</p> <p><u>Aim:</u> Prepare students to apply for graduate programs and vacation programs.</p> <p><i>Sample</i> topics include:</p> <ul style="list-style-type: none"> <li>• I’m graduating soon and I don’t know what to do next.</li> <li>• Professional networks and your LinkedIn profile</li> <li>• Interview preparation</li> <li>• Demystifying psychometric assessments</li> <li>• Digital workspace</li> </ul> <p><u>Opportunity:</u> For industry representatives to co-present one session <i>or</i> to sit on a panel with approximately 4 other industry representatives.</p>	Online	Penultimate / final year students from all disciplines and campuses

DATE	EVENT	CAMPUS	AUDIENCE
<b>AUGUST</b>			
29 August	<p><b><i>Employability Expo TBC</i></b></p> <p><u>Description:</u> An event for organisations to be on campus and meet students in person.</p> <p><u>Aim:</u> Students to meet with organisations offering graduate employment within one month of event and vacation programs commencing in late 2023.</p> <p><u>Opportunity:</u> For organisations to have a stall at the Employability Expo.</p> <p>NOTE: Non government organisations are required to have opportunities for students who have full working rights once they graduate (they can work unlimited hours).</p>	Bundoora	Penultimate / final year students from all disciplines and <i>predominately</i> from the Bundoora and City campuses.
<b>NOVEMBER</b>			
20 – 25 Nov	<p><b>Graduate Preparation Workshop Series</b></p> <p><u>Description:</u> A series of 1 hour webinars</p> <p><u>Aim:</u> Prepare students to apply for graduate programs and vacation programs.</p> <p><i>Sample</i> topics include:</p> <ul style="list-style-type: none"> <li>• I'm graduating soon and I don't know what to do next.</li> <li>• What are employers looking for when recruiting graduates?</li> <li>• Resume writing, cover letters &amp; key selection criteria</li> <li>• Job search and interview preparation</li> </ul> <p><u>Opportunity:</u> For industry representatives to co-present one session or to sit on a panel with approximately 4 other industry representatives.</p>	Online	Penultimate / final year students from all disciplines and campuses